



**Job Title:** Summer Garden Fun Coordinator

**Hours:** Part Time, approximately 10-12 hours/week during the summer; pay depending on experience. \$25.00/hour (with an additional \$200-\$500 end of season stipend once the garden has been closed)

**Accountability:** Reports to Executive Director

**Supervises:** Garden volunteers, students

**Description:** Project Purpose's mission is "to share with the low-income students and families of Pottstown Christ's unique purpose for their lives by providing educational supports and mentoring relationships." Project Purpose is a Christian faith-based non-profit serving 100 low-income students from the Pottstown community of Rolling Hills.

The Summer Garden Fun Coordinator oversees Project Purpose's community garden: completing general garden work, leading 2 weekly garden nights (plan and prepare a meal, teach a short Bible lesson, lead a craft/experiment, and organize game time), and involving students in the care of the garden.

**Qualifications:**

- Maintains a personal relationship with Jesus Christ.
- Is a consistent witness for Jesus Christ, maintains a courteous, Christ-like attitude in dealing with with people within and outside of Project Purpose, and faithfully upholds Project Purpose's ministry in prayer.
- Personal garden experience desired; prior experience in a community garden a plus

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- Ability to work independently in garden, completing tasks as needed
- Ability to manage groups of students and volunteers (A Project Purpose staff member will be present at all events, but the Summer Garden Fun Coordinator will be responsible for organizing and directing students throughout the evening)
- Some college; Background in education, nutrition, science, or social work preferred. \*\*High School Graduates entering a degree program in Education, Social Work, or Ministry welcome to apply.\*\*

## **Responsibilities**

- *Collaborate with Executive Director to oversee spring planting and establishment of garden (Beginning week of June 9th)*
- *Complete summer garden work as needed outside of garden nights (weeding, watering, harvesting, planting). Approximately 2-3 hours/week; Hours flexible and at staff's discretion. \*\*For the summer of 2025 our garden is limited to 8 raised beds and some containers; we may have opportunities to begin working on our new permanent garden space for 2026\*\**
- *Lead weekly garden nights with Project Purpose students and volunteers; staff will be present, but the Summer Garden Fun Coordinator is the lead role*
- Plan and implement garden activities for students to include a craft/experiment, Bible Lesson, and game/activity each night; Curriculum and lesson plans from previous years will be provided if desired

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- Coordinate volunteers; Project Purpose staff will provide contacts of volunteers. Summer Garden Fun Coordinator will coordinate volunteer schedule and meal donations
- Create an engaging environment that fosters a sense of belonging that kids want to be a part of
- Maintain contact with students and parents, ensuring they attend on assigned garden nights
- Garden Nights meal shopping and preparation for Mon./Wed. Evenings (approximately 2-3 hours/week)
- Twice weekly Garden Nights (Mon/Wed. evenings approximately a total of 6-7 hours/week)
- Prepare meal for garden nights and coordinate volunteer contributions

### **Time Commitment and Other Qualifications**

- Seasonal, early/mid June -late August; some fall garden work possible on occasion if desired
- Average 10-12 hours/week during summer months
- Evening garden nights: Mondays and Wednesdays
  - 5:00-6:00 Prep; 6:00-8:00 Garden Activities (students and volunteers present); 8:00-8:30 Clean up
- Other independent work days as scheduled by employee (Garden should be visited several times a week). Students can be invited, at employee's discretion.
- Some flexibility with vacation schedules, etc.
- Must have reliable transportation

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- Current PA Criminal Record Check and Child Abuse Clearances

## **Program Goals**

- 20 children participating per night
- 75% of students reporting eating foods from the garden



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